



**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS  
HORSE SHOE BUILDING, LOWER LACHUMIERE, SHILLONG - 793 001**

**PHONE / FAX. NO. ::  
0364 - 2224108 / 2504892.  
E MAIL ADDRESS ::  
[fcscs-megh@nic.in](mailto:fcscs-megh@nic.in)**

NO. ::: Dated Shillong, the, September, 2015.

**DETAIL NIT**

*Sealed Tenders are invited from bonafide registered Sugar Manufactures / Importers / Sugar Traders / Wholesalers / Co - Operative Sugar Mills for supply of **ISS GRADE Sugar, 30** for a quantity of **1,704 MTs per Month at a contracted rate** as per **ISS** specifications prescribed and delivery at the Head Quarter of **11 [ eleven ] Districts and 4 [ four ] Sub - Divisions.***

**1.1 GENERAL**

- a] *Tenders should be filed in person or authorised representatives, duly furnishing the required information as per Tender document.*
- b] *Tenders should be strictly in conformity with the prescribed terms and conditions. Tenders should not contain any conditions other than the prescribed. Tenders, which deviate from these terms and conditions, are liable to be rejected.*
- c] *Before the last date for the receipt of Tender, Food Civil Supplies and Consumer Affairs may amend any of the tender conditions, as may be desired and if such an amendment is absolutely necessary and the same shall be communicated to the Tenderer and the will be made available on Website <http://megfcscs.gov.in> free of cost or from the Office of **Directorate Food Civil Supplies and Consumer Affairs, Horse Shoe Building, Lower Lachumiere, Meghalaya, Shillong - 793 001.***
- d] *Tenderers should be capable of supplying the ordered quantity of **Sugar within 30 [ thirty ] days** from the date of acceptance of offer.*
- e] *Bonafide Sugar Manufacturers / Importers / Sugar Traders / Wholesalers who are black listed by the Government / State Agency, are not eligible to file the tenders. If the firms blacklisted file a Tender in a benami name, the tender stands rejected apart from forfeiture of EMD furnished.*
- f] *Tender Form is not transferable. Tenderers should sign on all Pages of the Tender Form purchased from department. Tender form purchased from the department will be considered only.*

**1.2 OTHER CONDITIONS**

- a] *Bidder Should have annual Turnover of ₹. **100 Crores** in each of last two financial year (**2013 - 2014, 2014 - 2015**) from food business.*
- b] *Bidder should have minimum net worth of ₹. **10 Crores** as on **31/03/2015.***
- c] *Bidder should have experience of supply of sugar to any State Government for PDS Scheme on FOR basis for minimum of **12,500 Metric Tonnes** in each of last two years **2013 - 2014, 2014 - 2015.***

## 2. EARNEST MONEY DEPOSIT

- a] Every tender should be accompanied by an Account Payee Demand Draft / Fixed Deposit for ₹.100 Lakhs [ Rupees **Hundred Lakhs** ] only as **Security Deposit**, drawn on any **Nationalized / Scheduled Bank** in favour of " **DIRECTOR, FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT, MEGHALAYA** " payable at **State Bank of India, [ Main Branch ] Shillong**, towards E.M. Tender without E.M stands summarily rejected. Tenders enclosing Cheques also stands summarily rejected. In case of unsuccessful Tenderer, the EMD will be returned after the successful Tenderer executes the agreement.
- b] **EMD** of the successful Tenderer stands adjusted towards Security Deposit and they should deposit the balance **Security Deposit** in the form of Demand Draft / F.D.R / Bank Guarantee in favour of **Director, Food Civil Supplies and Consumer Affairs Department, Meghalaya**, payable at **State Bank of India, [ Main Branch ] Shillong**, from any **Nationalized / Scheduled Bank**.
- c] **EMD** is liable to be forfeited in case the Tenderer withdraws his offer after acceptance of the offer by the **Food Civil Supplies and Consumer Affairs Department** or fails to enter into agreement or fails to remit the Security Deposit within the specified time.

## 3. QUANTITY OFFERED

Tenderer should deliver a quantity of **1,704 MTs** on consignment basis at a contracted rate. **Food Civil Supplies and Consumer Affairs Department** will be placing orders for supply to the appointed **Tenderer / Tenderers**.

## 4. RATE OFFERED

- a] The rate should be per MT. (on FOR basis) Inclusive of cost of packing in 1 [ one ] Kg in polypropylene bag, Customs Duty, Excise Duty, VAT / Service Tax Cess, if any, and transportation to the Godown points in the Districts and shall not be quoted in fraction of Paise.
- b] Loading / unloading charges will be borne by the Supplier / Tenderer.
- c] The rate quoted shall be in **Indian Rupees** and would be in force for the entire contract period. **Food Civil Supplies and Consumer Affairs Department** is not responsible for any fluctuation of prices either in International Market or Domestic Market and no request or representation for revision of rate will be entertained.
- d] Basing on the rates received, **Food Civil Supplies and Consumer Affairs Department** reserves the right to award supply contract to one or more bidders and the same would be final and binding.

## 5. SUBMISSION OF TENDER

- a] Tender should be submitted in two parts i.e., Technical Tender and Financial Tender. They should be submitted in separate Sealed Envelopes.
- b] The schedule of filing and opening of Tenders is as follows :-

Document sale start date	...	<b>01 / 10 / 2015</b>
Document sale end date	...	<b>26 / 10 / 2015 by 12:30 P.M.</b>
Last date for submission of EMD and Samples	...	<b>29 / 10 / 2015 by 12:30 P.M.</b>
Bid submission closing date	...	<b>30 / 10 / 2015 by 12:30 P.M.</b>
Technical specifications Bid Opening Date [ Technical Bid stage ]	...	<b>30 / 10 / 2015 by 3:00 P.M.</b>
Price Bid Opening Date [Financial Bid Stage ]	...	<b>to be informed.</b>

- c] *The tender document must be purchased from the Office at a cost of ₹. 5,000/- ( Rupees Five Thousand only ) to be paid through Demand Draft in favour of "DIRECTOR, FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT, MEGHALAYA, SHILLONG." payable at State Bank of India, [ Main Branch ] Shillong.*

#### 6. OPENING OF TENDERS

- a] *Technical Bids filed will be opened at **03:00 P.M** on **30 / 10 / 2015**.*
- b] *The Financial Tenders of the qualified Technical Tenders only will be considered. Only the successful Tenderers in Technical Tenders are eligible to participate in further proceedings.*
- c] *Rate offered by the qualified Technical Tenderers will be taken into consideration to arrive at lowest rate offered by the Tenderers viz., L1, L2 and so on.*
- d] *Depending on the lowest rate received negotiations will be conducted with all the Tenderers.*
- e] *The rate accepted is for the supply of contracted quantity in all respects for the Quantity Tendered. Any request for revision of the rate accepted due to price fluctuations in International and Domestic Markets or for any other reason during the contract period will not be entertained and stands rejected.*
- f] *After deciding the Lowest rate by the Tender Committee, the **Food Civil Supplies and Consumer Affairs Department** reserves the right to place purchase order on one or more Tenderer (s) at the lowest rate for any quantity as may be agreed to be supplied by the Tenderers on the same terms and conditions for supply Sugar within the time stipulated by the **Food Civil Supplies and Consumer Affairs Department**.*
- g] *If the date fixed for opening of Tenders happens to be govt. Holiday, the tenders filed at office will be opened on the next working day at the same time specified above.*

#### 7. NEGOTIATIONS

- a] ***Food Civil Supplies and Consumer Affairs Department** reserves the right to conduct negotiations with any Tenderer or Tenderers, if necessary, before finalizing the tender. **No Tenderer shall have right to insists on negotiations by the Food Civil Supplies and Consumer Affairs Department at any time.***
- b] ***Food Civil Supplies and Consumer Affairs Department** shall inform the Tenderers about the date and time of the negotiations through e-mail and also FAX as per the decision.*

- c] *During negotiations the Tenderers should attend either personally or through their authorised representative. The authorized persons should produce authorization letter duly attesting the Signature of the authorized representative by the Tenderer to participate in the said process of Tenders.*
- d] ***Food Civil Supplies and Consumer Affairs Department** reserves the right to award the Tender in full or in part to one or several parties. The Decision of the **Food Civil Supplies and Consumer Affairs Department** is final and binding on the Tenderers.*
- e] ***Food Civil Supplies and Consumer Affairs Department** reserves the right to reject any or all the Tenders without assigning any reasons whatsoever and the decision of the **Food Civil Supplies and Consumer Affairs Department** in this regard is final and binding on the Tenderer and cannot be called into question.*

#### 8. SECURITY DEPOSIT

- a] *Successful Tenderer should submit **Security Deposit** at 5 % of the total value of the quantity ordered for supply within 7 [ seven ] days from the date of acceptance of Tender in the form of **Demand Draft / Fixed Deposit / Bank Guarantee** in favour of **Director, Food Civil Supplies and Consumer Affairs Department** payable at **State Bank of India [ Main Branch ]**, Shillong.*
- b] *If the successful Tenderer fails to furnish the **Security Deposit** within the time specified, the **EMD** stands forfeited besides recovery of consequential losses, if any, sustained by the Department **apart from cancellation of award of supply contract.***
- c] *The **Security Deposit** shall be refunded to the Supplier upon successful completion of the agreement and on production of " **No Demand Certificate** " from the **Food Civil Supplies and Consumer Affairs Department.***

#### 9. AGREEMENT

*Successful Tenderer should execute agreement immediately as per prescribed format within 7 [ seven ] days on a non **Judicial Stamp Paper** of ₹. 100 /- [ Rupees One Hundred ] only denomination. In the event of failure to execute the agreement, the **Security Deposit** or **EMD** as the case may be, stand forfeited apart from cancellation of supply contract and **Food Civil Supplies and Consumer Affairs Department** is entitled to collect liquidated damages if any from the Tenderer for his failure to comply with the terms and conditions of the Tender.*

#### 10. SPECIFICATIONS

- a] *Only good quality of **ISS GRADE Sugar 30**, strictly conforming to specifications a detailed at **Annexure - III**, will be accepted. The stock should be free from artificial colour, conforming to fresh current season crop, i.e, out of **2014 - 2015 / 2015 - 16** , season's production, free flowing and sparkling white. Stocks not conforming to the specifications will not be accepted.*
- b] *Stocks not conforming to the specifications stands summarily rejected and it is the responsibility of the supplier to take back the rejected stocks within no time.*
- c] *Tender should furnish 3 [ three ] samples of a Kg, [ 1 Kg. ] each packaged in polypropylene bags conforming to the specifications prescribed herein, failing which such tender will be rejected. The sample will be analyzed through reputed analytical laboratory for conformity of the fixed specifications prescribed before acceptance of offer.*
- d] *The sample of the successful Tenderer will be sent for analysis prior to issue of supply order.*

**11. PACKING OF SUGAR**

- a] Stocks should be delivered in new Polypropylene bags of 1 [ one ] Kg capacity with inner polyethylene lining with machine stitched. Logo of State Govt. on Bag and for PDS only. The outer bag must be of HDPE of 25 Kgs capacity, each contain 25 packets of 1 Kg.
- b] Net weight of stock packed should be 1 [ one ] Kg of standardized bag.
- c] Supplier should hand over 1 [ one ] Kg of Sugar sample at destination point conforming to the specifications prescribed herein.

**12. DURATION AND PLACE OF DELIVERY**

Ordered quantity of Sugar as per specifications prescribed should be delivered within 30 [ thirty ] days to all the 15 [ fifteen ] Districts and Sub - Divisions of the State from the date of final supply order issued by the Food Civil Supplies and Consumer Affairs Department. The supply will be at the following destination, [i] East Khasi Hills, Shillong - 468.9 MTS, [ii] West Khasi Hills, Nongstoin - 96.8 MTS, [iii] South West Khasi Hills, Mawkyrwat - 49.5 MTS, [iv] Ri - Bhoi District, Nongpoh - 123.6 MTS, [v] West Jaintia Hills, Jowai - 119.8 MTS, [vi] East Jaintia Hills, Khliehriat - 62.7 MTS, [vii] West Garo Hills, Tura - 169.535 MTS, [viii] South West Garo Hills, Ampati - 110.5 MTS, [ix] East Garo Hills, Williamnagar - 95.2 MTS [x] North Garo Hills, Resubelpara - 86.6 MTS [xi] South Garo Hills, Baghmara - 74.365 MTS, [xii] Sohra Sub - Division - 50.8 MTS, [xiii] Mairang Sub - Division - 59.3 MTS, [xiv] Amlarem Sub - Division - 28.7 MTS and [xv] Dadenggre Sub - Division - 107.7 MTS.

**13. FURNISHING INFORMATION**

- a] Supplier shall furnish details of Sugar delivery plan to the Deputy Commissioners, [ Supply ] and Sub - Divisional Officer, [ Supply ] concerned.
- b] Supplier shall furnish a Report to the Deputy Commissioners / Sub - Divisional Officers and the Head Office on supply of stock Truck - wise and destination wise quantity delivered through e-mail and FAX.
- c] Supplier should not only maintain complete account of supplies made but also furnish all other additional informations as and when requested by the Food Civil Supplies and Consumer Affairs Department.

**14. ACCEPTANCE OF STOCKS**

- a] At the time of delivery of stocks by the suppliers, the stocks will be subjected to quality check by the quality control team at the supply point. Samples will be drawn as per the usual procedure of the Department in the presence of suppliers or their authorized representative. One sealed sample so drawn will also be given to the Suppliers. In the event of supply of stocks not conforming to specifications as indicated in the Annexure, such stocks are liable for rejection.
- b] The stock not conforming to the specifications at Annexure, stands summarily rejected and the Supplier has to take back the stocks at his own risk and costs.
- c] Food Civil Supplies and Consumer Affairs Department will not take any responsibility or otherwise once the stocks are rejected.
- d] Supply shall be subjected to quality analysis and the Food Civil Supplies and Consumer Affairs Department at its discretion shall send samples of any consignment to the accredited or any other laboratory for analysis.

15. **PENALTY ON DEFAULTY / EXTENSION OF TIME**

- a] *The entire ordered quantity of **Sugar** should be supplied within the stipulated time. No extension of time will be granted for supply of **Sugar** beyond the specified date fixed.*
- b] *But in exceptional circumstances and if it is sufficiently proved that the delay in supply is due to the circumstances beyond the control of the Supplier, extension of time will be granted at the discretion of the **Food Civil Supplies and Consumer Affairs Department**, subjected to the following conditions :-*
- i] *Supply of stock less than the ordered quantity is not permitted. If the ordered quantity is not supplied in full, the **Security Deposit** will be forfeited.*
- ii] *In the event of failure to supply the ordered quantity, by the successful Tenderer within the stipulated time, the **Food Civil Supplies and Consumer Affairs Department** reserves the right to cancel the orders for the un-supplied quantity and place orders with the remaining suppliers for the supply of the said quantity or purchase the un-supplied quantity through limited tender system at the risk and cost for such Supplier and such Supplier is liable and responsible to make good the financial loss sustained by the **Food Civil Supplies and Consumer Affairs Department**.*
- iii] *In the event of failure by the successful Tenderer [ L 1 ] the **Food Civil Supplies and Consumer Affairs Department** is at liberty and also reserves the right to purchase the ordered quantity from the next successful Tenderers [ L 2 ] to ensure uninterrupted Supplies. In such circumstances the different cost, transport charges, Incidental charges and other excess expenditure, if any, will be recovered from the successful Tenderer [ L 1 ].*
- c] ***Food Civil Supplies and Consumer Affairs Department** reserves the right to charge penalty i.e., withhold payment for any unsatisfactory stocks supplied by the Supplier without prejudices to other rights and the decision of the **Food Civil Supplies and Consumer Affairs Department** not be called into question. The Supplier is liable to reimburse / compensate the **Food Civil Supplies and Consumer Affairs Department** to third party for any loss, damage, injury, etc caused or arising out of the negligence in supply of low or inferior quality of stocks or any breach of contract.*
- d] *Notwithstanding anything contained in the terms and conditions of this tender the **Food Civil Supplies and Consumer Affairs Department** is the ultimate authority in deciding the recovery of penalty from the Supplier taking into account the stock position and future requirement of supply in the larger interest of the **Food Civil Supplies and Consumer Affairs Department**.*

16. **RECOVERY OF LOSSES**

*In the event of failure by the Tenderer at any stage of Tender process the Earnest Money Deposit or Security Deposit or Bills of supply will be forfeited apart from cancellation of award of contract.*

17. **PAYMENT**

- a] *The payment of cost at the rate accepted will be made to the Supplier for a net quantity of Sugar supplied on submission of the Bills in Duplicate, alongwith acknowledgements obtained from the Officer, Incharge, at the loading point alongwith quality certification and advanced Stamp Receipt, within fortnight by the Department.*
- b] *Tenderer should be able to sustain and maintain the supply in case there is a delay in payment of bills by more than 5 [ five ] or 6 [ six ] Months.*

**18. PERIOD OF CONTRACT**

*The period of contract will be applicable for One Year from signing the agreement and can be extended further on mutual consent.*

**19. SUB CONTRACT**

*Sub-contracting any of the functions under the contract is not permitted.*

**20. INDEMNITY**

*The Tenderer indemnify the **Food Civil Supplies and Consumer Affairs Department** against all claims which may arise in supply of **inferior and low quality of Sugar** not conforming to specifications prescribed.*

**21. SETTLEMENT OF DISPUTE**

*Any dispute under this contract shall be settled amicably failing which such dispute shall be referred to a **Competent Civil Court at Shillong.***

Forwarded by :-



**JOINT DIRECTOR,  
FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS,  
MEGHALAYA., SHILLONG.**

Sd/-

**SHRI. W. KHYLLEP, IAS,  
DIRECTOR,  
FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS,  
MEGHALAYA., SHILLONG.**

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ANNEXURE FOR QUALITY SPECIFICATIONS OF S - 30 / S - 31 SUGAR

*Sugar, should be of white crystalline product extracted from sound unfermented and indecayed Sugar Cane by Sulphatation process, free from any foreign matter, taste or odour and have the sweet taste characteristic of white sugar whether dry or in solution, it should be sparkling white in colour, free flowing and free from dirt and other extraneous contamination for human consumption and specification as detailed below :-*

SL. NO.	SPECIFICATIONS	ISS GRADE SUGAR S - 30 / 31
01.	ICUMSA	Maximum of 150 ICUMSA as determined by ICUMSA GS 9 / 1 / 2 / 3 – 8, prescribed in <b>Sugar Analysis ICUMSA Methods Book</b> .
02.	Polarisation	99.80 % Min.
03.	Moisture	0.08 % Max
04.	Ash content	0.04 % Max
05.	Solubility	100 % dry and free flowing
06.	Granulation	Fine / Crystal
07.	Colour	Sparkling Crystal White
08.	Iron fillings	NIL
09.	Sediments	None
10.	Smell	Free of any smell
11.	Radation	Normal without presence of CESIUM or IODINE. Certified Phytosanitary of no radiation, no virus, no inset parts, Husks, no poisonous matter and non genetic and it suitable for Human consumption.
12.	Crop	2014 - 2015 / 2015 - 2016 Seasons crop.

**NOTE** ::: Stocks should conform to the above specifications. Stocks having the refractions in excess of above prescribed limit stands rejected and the decision of the **Food Civil Supplies and Consumer Affairs Department** is final and binding on the Supplier.

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**PART - I :: TECHNICAL BID**

**BID NO.**

**NAME AND ADDRESS OF THE  
PARTY TO WHOM SOLD**

**SIGNATURE OF THE OFFICER OF  
FOOD CIVIL SUPPLIES AND  
CONSUMER AFFAIRS DEPARTMENT**

**TECHNICAL BID FOR SUPPLY OF ISS GRADE SUGAR**

NO. \_\_\_\_\_ :: Dated Shillong, the \_\_\_\_\_, 2015.



01.	Name of the Bidder / Firm.	:::	
02.	Permanent Address.	:::	
03.	Address of the Head Office of Tenderer / Firm.	:::	
	H. No.	:::	
	Street No.	:::	
	Village.	:::	
	Mandal / Tahsil.	:::	
	District.	:::	
	State.	:::	
	Pin code.	:::	
	Phone Number.	:::	
	e-mail ID	:::	
04.	Address of the Branch Office in Meghalaya.	:::	
	H. No.	:::	
	Street No.	:::	
	Locality	:::	
	Pin code.	:::	
	Phone Number.	:::	

05.	Whether Proprietary Firm or Partnership Firm or Limited Company.	:::	
06.	Name and Address of the Proprietor / Partner / Managing Director.	:::	
07.	Primary Business activities.	:::	
08.	Products and Services.	:::	
09.	Year of Establishment.	:::	
10.	CST Registration No.	:::	
11.	VAT Registration No.	:::	
12.	TIN No.	:::	
13.	PAN No.	:::	
14.	Registration with Central Excise Department.	:::	
15.	Trade License issued by the Competent Authority, if any.	:::	
16.	Import License issued by the Competent Authority.	:::	
17.	Registration with Import Bureau.	:::	
18.	Annual turnover for the Last Two years and net worth as on 31.03.2015.	:::	
19.	Total Assets / Liabilities as on 31.03.2015.	:::	
20.	Gross Sales in each the Last Two years. 2013-14, 2014-15 from Food business	:::	
21.	Revenue from Sugar segment only for the Last Two years.	:::	
22.	Annual Import of Sugar for the Last Two years.	:::	
23.	List of major Clients and Volume of Sales for the Last Two years.	:::	
24.	Details of Country and source of ISS Grade Sugar.	:::	
25.	ISS Grade of Sugar specification.	:::	
26.	Product Test Report.	:::	
27.	Certification issued by the Competent Authority that the product conformed to the Food Safety and Standard Act, 2006.	:::	
28.	Experience and expertise for supply of sugar to any State Government as per clause 1.(2).(c)	:::	
29.	Registration under Multi - State Co - Operative Societies Act, 2002. (Compulsory in case of co – operative society)	:::	

**NOTE** ::: Attested copies of documents to substantiate the information above are to be furnished.

SIGNATURE OF THE TENDERER

NAME :::

ADDRESS :::

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### TECHNICAL COMPLIANCES

I / We have clearly understood all the terms and conditions of the Tender and Agreement etc., and agree to undertake the supply of **ISS GRADE Sugar 30**, at the rate quoted by me / us at the destinations specified by **Food Civil Supplies and Consumer Affairs Department** and as per the specifications prescribed by the Department.

I / We shall assure that I / We shall strictly abide by the terms and conditions of the Tender etc., and the instructions issued by the **Food Civil Supplies and Consumer Affairs Department** from time to time.

I am / We are enclosing the following documents as per the terms and conditions of the Tender ::

01]	<b>Demand Draft/ FDR</b> bearing NO. _____, dt. _____, for ₹. <b>100 Lakhs [ Rupees One Hundred Lakhs ]</b> only drawn on _____, <b>Bank</b> towards <b>E.M.D.</b>
02]	<b>Affidavit attested</b> by a Notary to the effect that the Tenderer has no past or present criminal record with the <b>Police Department</b> .
03]	<b>Affidavit</b> stating that the Tenderer or any of the Partners or Representatives were never black-listed by the <b>Food Civil Supplies and Consumer Affairs Department</b> / any Govt. Organisation at any time or involved in diversion of stocks or involved in case under <b>EC Act</b> or convicted by <b>Court of Law</b> in a <b>Criminal case</b> .
04]	Copy of the <b>Partnership Deed</b> alongwith Permanent and Present Addressed of the Partners in case of a Firm.
05]	Copy of the Registration Certificate (Non-Registered Entity not allowed)
06]	Copy of Registration Certificate under CST / VAT / Central Excise Department / Import Bureau.
07]	Copy of the <b>Latest Professional Tax</b> payment, not earlier than <b>31/03/2015</b> , if any.
08]	Copy of the <b>Latest Sales Tax Clearance Certificate</b> , not earlier than <b>31/03/2015</b> .
09]	Copy of the <b>Trade License</b> issued by the <b>Competent Authority</b> , if any.
10]	Copy of the <b>Import License</b> issued by the <b>Competent Authority</b> , if any.
11]	Copy of the <b>Valid Registration TIN</b> No.
12]	Samples of <b>1 [ one ] Kg Sugar</b> , each in <b>Sealed Polypropylene bags</b> .
13]	Product specification.
14]	Product Test report of Samples.
15]	Copy of the Certification of the product issued by the <b>Competent Authority</b> under the <b>Food Safety and Standard Act, 2006</b> .
16]	Registration Certificate for Quality Certification by <b>AGMARK</b> , if any.
17]	Copy of PAN Number and Complete Income Tax Returns for F.Y. 2014 - 2015 and F.Y. 2013 - 2014.
18]	Certified Copy of Audited Balance Sheet for F.Y. 2014 - 2015 and F.Y. 2013 - 2014.
19]	Certificate of Chartered Accountant for sales turn over and net worth.
20]	Certificate of State Government for experience and satisfactory supply of sugar.
21]	Original copy of Tender Document purchased from Department with signing on each page and copy of receipt of tender document fees of ₹.10,000/-
22]	Bye laws, MOA & AOA or any other governing document of entity.
23]	Board resolution and authority letter of authorized person to participate in tender.

I / We hereby affirm that the **Food Civil Supplies and Consumer Affairs Department** is at liberty to take action against me / us as per the terms and conditions of Tender Documents, if the above said statement proves to be wrong at any point of time.

SIGNATURE OF THE TENDERER

NAME ::

ADDRESS ::

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**PART - II :: FINANCIAL BID**

Price Bid should be quoted per MT inclusive of cost of packing in 1 Kgs Bag and further packed in HDPE 25 Kgs bags, Customs Duty, Excise Duty, Cess, Education Cess, Additional Cess, Vat if any., and cost of Transportation to the respective Points of all District.

The bidder shall quote only one rate per MT for delivery of **ISS GRADE S - 30 Sugar** to Food Civil Supplies and Consumer Affairs Department.

Food Civil Supplies and Consumer Affairs Department does not guarantee any volume of quantity. However, supply orders will be issued in the lots of consignments and the same is final and shall not called into question.

RATE INCLUSIVE OF ALL FOR DELIVERY AT DESTINATIONS IN THE STATE OF MEGHALAYA.			
Name of the Manufacturer	Quantity offer for supply [ in MTS ]	Rate per MT [ Net ]	
		In Figures	In words
		₹. Ps.	₹. Ps.

- NOTE** ::
- The rate should be quoted only in India Rupee.
  - In case of discrepancy between the prices quoted in words and figures, lowest of the two will be considered.
  - Rate should be inclusive of 1 Kgs. Polypropylene bag , incidentals and all taxes [ Basic Excise Duty, Cess, Education Cess, Additional Cess, VAT if any, and cost of Transportation of all respective Points of all Districts etc., and it should not be in fraction of Paise.

SIGNATURE OF THE TENDERER

NAME ::

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### FINANCIAL UNDERTAKING

*I / We have clearly understood all the terms and conditions of the Tender and Agreement etc., and agree to undertake the supply of **ISS GRADE Sugar S - 30**, out if the current productions at the rate quoted by me / us at the destinations specified by **Food Civil Supplies and Consumer Affairs Department**.*

*I / We shall assure that I / We shall strictly abide by the terms and conditions of the Tender, Agreement and the instructions issued by the **Food Civil Supplies and Consumer Affairs Department** from time to time.*

*I / We shall furnish the prescribed **Security Deposit** amount of 5 % on the total value of the cost of the quantity tendered for supply, within 7 [ **seven** ] days of the acceptance of my / our Tender and enter into agreement. I / WE are well aware of the forfeiture Clause in the terms and conditions of the Tender and my / our EMD stands forfeited if I / We fail to furnish the prescribed **Security Deposit** and also enter into agreement within 7 [ **seven** ] days of acceptance of my / our Tender and I / We will strictly abide by the terms and conditions etc., as per the agreement. In the event of non-fulfillment of contract by me / us, my / our **Security Deposit** or any amount available with the **Food Civil Supplies and Consumer Affairs Department** are liable to be forfeited, award of supply contract stands cancelled besides blacklisting me / us.*

SIGNATURE OF THE TENDERER

NAME :::

ADDRESS :::

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