



GOVERNMENT OF MEGHALAYA
DIRECTORATE OF FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS
HORSE SHOE BUILDING, LOWER LACHUMIERE, SHILLONG – 793 001

NO .PMU.3/2014/Pt.III/252

Dated Shillong, the 1st November, 2018

From : Shri C. P Gotmare, I.A.S.,
Director
Food Civil Supplies and Consumer Affairs
Meghalaya, Shillong

To : Deputy Commissioner(S) Jowai / Khliehriat / Nongpoh / Mawkyrwat / Tura /
Shillong / Nongstoin /Williamnagar / Baghmara / Ampati / Resubelpara

Sub - Divisional Officer (S) Dadenggre / Amlarem / Sohra / Mairang

Sub : **Official PDS Calendar**

Sir/Madam,

With reference to the subject cited above, I am to send herewith the updated PDS Calendar (enclosed) at "**Annexure – I**" and to request you to stick to the timelines of the PDS Calendar for timely lifting and distribution of foodgrain thereby enabling the smooth implementation of online allocation and Supply Chain Management.

Yours Faithfully

Director
Food Civil Supplies & Consumer Affairs
Meghalaya, Shillong

MEMO NO.PMU.3/2014/Pt.III/252

Dated Shillong, the 1st November, 2018

Copy to,

1. The Under Secretary, Food Civil Supplies & Consumer Affairs Department, Meghalaya, Shillong for information.
2. Smti Wanraplin Rynjah, NIC, Meghalaya, Shillong with request to upload the same in the Department website.
3. Area Manager, Food Corporation of India, Mawlai Mawroh, Meghalaya, Shillong-793008

Director,
Food Civil Supplies and Consumer Affairs,
Meghalaya, Shillong.

PDS CALENDAR

1. TIMELINE FOR ALLOTMENT OF FOODGRAINS UPTO FAIR PRICE SHOP LEVEL

The PDS calendar is **45 days in advance**. For example, allotment for the month of December should be initiated from 15th October till lifting by Wholesaler from FCI is completed as specified below.

Syncing of Data from FEAST Application & Generation of the Allotment Order	Depositing of Money by Wholesalers in DC/SDO Account as per his/her allotment	Payment by DFSO to FCI, through the Bank/Preparation of RTGS etc.	Indent order sent to the FCI Area Manager	RO ISSUANCE by FCI	Lifting of foodgrains by the Wholesaler from FCI	Downloading/Issuing of Permit Book. (of The Previous Month Quota)	Lifting of Foodgrains by Fair Price Shop from Wholesaler (of the Previous Month Quota).	Distribution of Foodgrains to the Beneficiaries. (FPS to Beneficiaries)
15th to 20th of every month	21th to 28th of every month Syncing of data from FEAST	28th to 30th of every month after Depositing of Money by Wholesalers in DC/SDO Account	30th - 31th after payment by DFSO to FCI	1st to 3rd every month after Indent	4th - 31st every month after RO issuance by FCI	5th to 10th of every month	10th to 16th of every month (After Downloading/Issuing of Permit Book)	Starts immediately after Lifting from Wholesaler (every month)

NOTE : DC/SDO(S) having less number of Wholesaler/Quantity may complete the Lifting in less than the given period.

2. Approval of the Allotment by DC/SDO(S) on File, on or before 20th of every month.
3. Any updation / Transfer/Surrender of RC's can be done from 21st to 14th of every month. Transferring/shifting of beneficiaries from one FPS to another to be done before generation of allotment. The beneficiary, shifted before 20th of every month can avail the Quota after two months from the new FPS.
4. Whenever the FPS surrenders or is suspended, the quota is transferred to the nearest FPS temporarily identified by DC/SDO(S) till the appointment of a new FPS dealer. All the beneficiaries are automatically transferred to that particular FPS.
5. Whenever the WholeSaler surrenders or is suspended, the quota is transferred to the nearest Wholesaler temporarily identified by DC/SDO(S) till the appointment of a new wholesaler. All the FPSs are to be automatically mapped to that particular Wholesaler.
6. Issuing/Downloading (from www.megfcsca.gov.in) of Permit Book should be completed before the 10th of every month for the previous month quota. Lifting of Foodgrains from the wholesaler by the FPS should be carried out after the 10th of every month.
7. FPS who have lifted the foodgrains (previous month quota) from their respective wholesaler's can start the distribution immediately without waiting for the last date of lifting from the wholesaler.
8. Distribution of foodgrains to the beneficiaries should be completed within the 30th of every month (of the previous month quota).